

REPUBLIC OF SERBIA  
AUTONOMOUS PROVINCE OF VOJVODINA  
CITY OF PANČEVO  
No. XI-13-404-251/2018  
Date: 14.11.2018  
Pančevo, Trg kralja Petra I no. 2-4

Pursuant to Article 60, in relation to Article 57, paragraph 4 of the Law on Public Procurements (Official Gazette of RS, no. 124/12, 14/15 и 68/15), we hereby publish

## CALL FOR SUBMISSION OF TENDERS

**CONTRACTING AUTHORITY:** City of Pančevo

**ADDRESS:** 26000 Pančevo, Trg kralja Petra I no. 2-4

**WEBPAGE OF THE CONTRACTING AUTHORITY:** [www.pancevo.rs](http://www.pancevo.rs)

**TYPE OF CONTRACTING AUTHORITY:** City of Pančevo

**TYPE OF PROCUREMENT:** Open procedure

**OBJECT OF THE PROCUREMENT:** Services

**DESCRIPTION OF THE OBJECT OF THE PROCUREMENT:** Procurement of services of cleaning up and removing dumpsites scattered in the area

**TITLE AND REFERENCE FROM GENERAL PROCUREMENT INDEX:** 90511000 – Waste Collection Service

### CRITERIA, ELEMENTS OF CRITERIA FOR THE AWARD OF CONTRACT

Selection of most favourable tender will be carried out applying the principle of „economically most favourable tender“.

Criteria elements include:

Criteria elements are the following:

#### 1. Criteria for the award of contract

Selection of most favourable tender will be carried out applying the principle of „economically most favourable tender“.

Criteria elements are the following:

B1	Preparation of dumpsite for remediation	30 weighted points
B2	Preparation and operation of separators for separation of municipal from construction and demolition waste	10 weighted points
B3	Loading of separated and non-separated waste into transport vehicles	20 weighted points
B4	Waste transport	20 weighted points
B5	Recultivation service	20 weighted points
Total (B):		100 weighted points

B1=  $\frac{\text{Lowest offered price for preparation of dumpsite for remediation}}{\text{Offered price for preparation of dumpsite for remediation}} \times 30$

$B2 = \frac{\text{Lowest offered price for preparation and operation of separators for separation of municipal from C\&D waste}}{\text{Offered price for preparation and operation of separators for separation of municipal from C\&D waste}} \times 10$

$B3 = \frac{\text{Lowest offered price for loading of separated and unseparated waste into transport vehicles}}{\text{Offered price for loading of separated and unseparated waste into transport vehicles}} \times 20$

$B4 = \frac{\text{Lowest offered price of waste transport}}{\text{Offered price for waste transport}} \times 20$

$B5 = \frac{\text{Lowest offered price for recultivation service}}{\text{Offered price for recultivation service}} \times 20$

$B = \text{Total weighted points} = B1 + B2 + B3 + B4 + B5$

**Most favourable tender will be the one with most weighted points.**

## **2. Elements of criteria, i.e. the way based on which the Contracting Authority will award the contract in situations when there are two or more tenders with the same number of weighted points**

If two or more tenders have the same number of weighted points, the Contracting Authority will award the contract to the tenderer selected in a draw. The draw will include those two tenders that have the same number of weighted points. Drawing will be conducted by the Contracting Authority in public procedure, in presence of tenderers, by writing the names of tenderers in separate papers of the same size and colour, and putting all such papers into a transparent box, wherefrom only one paper will be drawn out. The tenderer whose name appear on the drawn paper will be awarded the contract. The minutes from the drawing session will be delivered by the Contracting Authority to tenderers personally, and to others, not present at the session, electronically within three days' time.

## **HOW TO TAKE THE TENDER DOSSIER**

Tender dossier can be taken in the following ways:

- On the premises of the City Administration of Pančevo, Secretariat for Procurements, Office no. 3, Pančevo, Trg kralja Petra I no. 2-4, on workdays from 08:00 to 15:00 hours
- From the Public Procurement portal – [portal.ujn.gov.rs](http://portal.ujn.gov.rs)
- From the Contracting Authority's webpage – [www.pancevo.rs](http://www.pancevo.rs)

## **HOW TO SUBMIT THE TENDER AND DEADLINE FOR THE SUBMISSION**

The tender can be submitted either directly or by mail to the following address – City of Pančevo, Secretariat for Procurements, 26000 Pančevo, Trg kralja Petra I no. 2-4.

The tender shall be submitted in closed envelope or box, in such way that makes it obvious that it is opened for the first time at the opening session, with the following wording "TENDER for the open procurement procedure – Procurement of service of cleaning up and removing dumpsites scattered around the area, no. XI-13-404-251/2018 – DO NOT OPEN".

**The tender shall be deemed timely delivered in received by the Contracting Authority by 21.12.2018, by 10:00 hours.**

On the back of the envelope or box, the name and address of tenderer shall be written, as well as phone number, name and surname of authorised contact person.

The Contracting Authority, on the receipt of the tender, will register the date and time of the receipt.

**Deadline for the submission of tenders shall be 21.12.2018, by 10:00 hours.**

The tender submitted upon the expiry of the above deadline, shall be deemed untimely one, and the Contracting Authority shall return such tender unopened to the tenderer, stating that the tender was submitted untimely.

Within the deadline for submission, the tenderer is entitled to change, supplement or revoke their tender, in the way defined for the submission of tenders.

Upon the expiry of deadline for submission of tenders, the tenderer cannot revoke or change their tender.

## **VENUE, TIME AND MANNER OF OPENING OF TENDERS**

**Opening of tenders shall be conducted on 21.12.2018 at 10:15 hours**, on the premises of the City Administration of Pančevo, Secretariat for Procurements, Office no. 3, Pančevo, Trg kralja Petra I no. 2-4.

**CONDITIONS UNDER WHICH TENDERERS' REPRESENTATIVES CAN PARTICIPATE IN THE OPENING SESSION**

Opening session shall be public and all interested parties can attend it, while only representatives of tenderers who submit certified and signed written authorisations (empowerment) to the Contracting Authority's Commission prior to the beginning of the opening session, can take active part in the opening session.

**DEADLINE FOR MAKING THE DECISION**

The decision on award of contract will be made not later than 25 days from the opening of tenders.

**CONTACT PERSON**

Zoran Grba, BSc in Agriculture, professional, member of the Procurement Commission

E-mail: javne.nabavke@pancevo.rs

**COMMISSION FORMED BY VIRTUE OF THE DECISION MADE BY THE MAYOR, REGISTERED UNDER NUMBER XI-13-404-251/2018**