
SUPPLY CONTRACT NOTICE

Procurement of solar collectors and steel construction and assembling of technological equipment

Pancevo, South Banat, Serbia

1. Publication reference

1298/City of Pancevo/125824/31.12.2015./TD-05

2. Procedure

Open

3. Programme

IPA CBC ROMANIA SERBIA

4. Financing

Financing agreement

5. Contracting authority

City of Pancevo

CONTRACT SPECIFICATIONS

6. Description of the contract

The subject of this contract is supply, delivery, installation and putting into operation of solar system composed by arrays of solar panels and supporting accessories in the heating plant Kotež and related heating substations. The solar system should be integrated in the existing system for hot-water in the heating plant Kotez in order to provide additional energy obtained from green energy resources.

7. Number and titles of lots

This tender is not divided into lots.

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed].

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers < may/may not > submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of EUR 3.000,00 when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

A mandatory information meeting and site visit will be held on **Thursday, 8th September 2016 at City of Pancevo, Trg kralja Petra I 2-4, Pancevo – Serbia.**

In order to attend information meeting and site visit, each representative needs to have a written authorization by the company he/she represents. Attendance should be confirmed in advance, at least 2 days before the information meeting and site visit date, through a written request sent to Zoran.bozanic@grejanje-pancevo.co.rs

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

45 calendar days

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
 - the average annual turnover over past three years of the tenderer must exceed the annualised maximum budget of the contract;
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)
 - at least one permanent staff;
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)
 - the tenderer has delivered supplies under at least one project in field related to this contract (delivery and/or installation of solar systems, delivery and/or installation of equipment for heating systems or similar projects) which were implemented during the last three years.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <http://www.pancevo.rs/en/sun-for-all-en/ab/>. The tender dossier is also available from

the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to zorán.božanić@grejanje-pancevo.co.rs (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the Contracting Authority website at:

<http://www.pancevo.rs/en/sun-for-all-en/ab/>

19. Deadline for submission of tenders

17th October 2016 at 12.00h¹

Any tender received after this deadline will not be considered.

20. Tender opening session

17th October 2016 at 13.00h²

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council Regulation (EC) No 1085/2006 of 17 June 2006 establishing an Instrument for Pre-Accession Assistance (IPA)

Commission Regulation (EC) No 718/2007 of 12 June 2007 implementing Council Regulation (EC) No 1085/2006 of 17 June 2006 establishing an Instrument for Pre-Accession Assistance (IPA)

EC Decision C (2007) 2034 on Rules and procedures for service, supply and works contracts financed from the General Budget of the European Communities for the purposes of cooperation with third countries

¹ the time zone of the country of the Contracting Authority

² the time zone of the country of the Contracting Authority